

April 1, 2009

Dear Civic and Homeowners Association Leader:

Thank you for partnering with the City of Dublin in communicating with residents and working to improve our community. It is through your hard work and service that residents continue to stay informed of Dublin events, policies and initiatives.

The 2009 Civic Association Leadership Guide is designed to assist you with your leadership efforts and service to residents. It contains useful information regarding City departments and policies as well as contact information for other associations within Dublin.

Please note this guide is not all-inclusive; it is a selection of information we hope will be helpful to civic and homeowners associations. If you have a suggested topic for the next edition, contact Civic Association Liaison Michael Racey in Community Relations at 614-410-4504.

The City will send you monthly e-mails regarding ordinances, community initiatives, services, events and special projects. This information is available at [dublin.oh.us](http://dublin.oh.us). If you would like to receive a printed and mailed copy of this information, please contact Community Relations.

We appreciate all you do for our community. To recognize your leadership efforts, the City will send you invitations to City meetings, events, celebrations and grand openings. Our intent is to keep you informed and to give you numerous opportunities to network with other civic leaders.

Once again thank you for your service to the Dublin community!

Sincerely,

A handwritten signature in cursive script that reads "Sandra Puskarcik".

Sandra Puskarcik  
Director of Community Relations

## **Table of Contents**

Directory of Associations	Page 3
Suggested Meeting Locations	Page 10
City Government	Page 11
Dublin City Council	Page 12
Citizen Input	Page 14
City Communications	Page 15
City Administration	Page 16
City Offices	Page 19
City Ordinances	Page 20
City Services and Programs	Page 30
Community Participation and Events	Page 38
Washington Township	Page 41

## Directory of Associations (as of October 2008)

### **Amberleigh Civic Association**

Tom Hodgson, President  
8218 Innistork Court  
Dublin, OH 43017  
(614) 861-6618  
tomh@colorworldhousepainting.com

### **Amberleigh North Homeowners Association**

Wayne Rickert, Manager  
1695 Old Henderson Road  
Columbus, OH 43220  
(614) 538-1717  
wrickert@rickertmanagment.com

### **Balgriffin Homeowners Association**

Michele Klusacek-Baker, President  
5986 Blunden Road  
Dublin, OH 43017  
(614) 766-5073  
mkkbaker@yahoo.com

### **Bellaire-Limerick Civic Association**

Chris Brown, President  
4428 Limerick Lane  
Dublin, OH 43017  
(614) 799-1236  
cbrown6@columbus.rr.com

### **Belvedere Homeowners Association**

Kevin Walter  
6289 Ross Bend  
Dublin, OH 43016  
(614)873-2233  
Kwalter1@columbus.rr.com

### **Bishop's Run/Bishop's Crossing Homeowners Association**

Leo Grimes  
6823 Myrtlestone St.  
Dublin, OH 43016  
(614) 389-2471  
lgrimes@columbus.rr.com

### **Brandon/Brandonway Homeowners Association**

Christine Gawronski, President  
7691 Worsley Place  
Dublin, OH 43017  
(614) 761-0034  
christig@stratcommerce.com

### **Brighton Park Homeowners Association**

Brian Reynolds, President  
5607 Barney Drive  
Dublin, OH 43016  
(614) 266-7144  
Breynolds005@columbus.rr.com

### **Brighton Woods Civic Association**

Mary Louise Allison, President  
5542 Brighton Hill Lane  
Dublin, OH 43016  
(614) 389-3417  
Mallison4@columbus.rr.com

### **Bristol Commons Association**

Bob Donegan, President  
7527 Heatherwood Lane  
Dublin, OH 43017  
(614) 570-5330  
bobdonegan@k.w.com

### **Bryson Cove Homeowners Association**

Pete Joodi, President  
4231 Bryson Cove  
Dublin, OH 43016  
(614) 761-2737  
pjoodi@columbus.rr.com

**Campden Lakes Civic Association**

David Amorose, President  
8150 Winchcombe Drive  
Dublin, OH 43016  
(614) 889-9007  
daveamorose@columbus.rr.com

**Carrowmoor Condo Association**

Jan Thomas, President  
114 Carrowmoor Court  
Dublin, OH 43017  
(614) 799-1234  
janandgary@columbus.rr.com

**Coventry Woods Civic Association**

Mark Peterson, President  
250 Civic Center Drive, Plaza One,  
Suite 650  
Columbus, OH 43215  
(614) 365-7000  
mpeterson@petersonellis.com

**Cramer Crossing Homeowners Association**

Onetta McGlaughlin, President  
5597 Stockton Way  
Dublin, OH 43016  
(614) 932-0252  
neat@cramerscrossing.com

**Cramer's Crossing Village Condominium Association**

Bill Hall, President  
6215 Hampton Green Place  
Dublin, OH 43016  
Bhall05@yahoo.com

**Donegal Cliffs Homeowners Association**

Mark Colasante, President  
4473 Dunleary Drive  
Dublin, OH 43017  
(614) 792-5505  
mcola@kmionline.com

**Dunmere Civic Association**

Larry Kuhn, President  
6057 Holywell Drive  
Dublin, OH 43017  
(614) 798-8055  
Tammy8055@aol.com

**Earlington Village Civic Association**

Ted King, Treasurer  
5369 Earlington Parkway  
Dublin, OH 43017  
(614) 761-9743  
tmking@wideopenwest.com

**East Dublin Civic Association**

Randy Roth, President  
6987 Grandee Cliffs Drive  
Dublin, OH 43016  
(614) 889-5043  
roth.5@osu.edu

**The Fairways at Ballantrae Condominium Association**

Tammy Arndt, President  
5932 Baronscourt Way  
Dublin, OH 43016  
(614) 439-8393  
tammymaclu@yahoo.com

**Hawk's Nest Homeowners Association**

Ali Randall, President  
P.O. Box 3413  
Dublin, OH 43017  
(614) 766-9766  
hawksnestdublin@yahoo.com

**Heather Glen Civic Association**

Sean Dicks, President  
5988 Heather Glen Blvd  
Dublin, OH 43016  
(614) 718-9379  
sdicks@columbus.rr.com

**Heather Glen North Homeowners Association**

Troy Schepflin  
5927 Innovation Court  
Dublin, OH 43016  
(614) 798-2195  
*no e-mail on file*

**Hemingway Village Civic Association**

Steve Stidhem, President  
5373 Adventure Drive  
Dublin, OH 43017  
(614) 764-0556  
steve@hemingwayvillage.com

**Historic Dublin Civic Association**

Steve Rudy, President  
129 South Riverview Street  
Dublin, OH 43017  
(614) 717-9636  
historicdublinassociation@earthlink.net

**Indian Run Meadows Civic Association**

Laura Sutterer, President  
6273 Ottawa Place  
Dublin, OH 43017  
(614) 734-0014  
president@indianrunmeadows.org

**Karrer Place Residents**

Mary Collins, President  
6118 Karrer Place  
Dublin, OH 43017  
(614) 764-0931

**Kendall Ridge Civic Association**

Philip Money Penny, President  
6257 Corley Drive  
Dublin, OH 43016  
(614) 766-5310  
moneypenny@coldwellbanker.com

**Kerry Glen Civic Association**

Monica Andryc, Contact  
8740 Glenliven Court  
Dublin, OH 43017  
(614) 792-1957  
andryc1@aol.com

**Killilea Homeowners Association**

Brad Airy, President  
6873 Bryne Court  
Dublin, OH 43017  
(614) 761-8944  
airysales@aol.com

**The Lakes at Ballantrae Condominium Association**

George Hinkle, President  
6692 Roundstone Loop  
Dublin, OH 43016  
(614) 761-0577  
georgehinkle@sbcglobal.net

**The Lakes at Dunmere Condominium Association**

Jan Manning, President  
5947 Dunabbey Loop  
Dublin, OH 43017  
(614) 766-7804  
jmanring@columbus.rr.com

**Llewellyn Farms Civic Association**

Sostene Codispoti, President  
5602 Braeside Court  
Dublin, OH 43017  
(614) 582-7366  
soscod@cs.com

**Llewellyn Farms South Homeowners Association**

Mary Brenning, President  
5426 Limestone Ridge Drive  
Dublin, OH 43016  
(614) 764-4769  
marybrenning@hotmail.com

**Lowell Trace Civic Association**

Mike Warburton, President  
6306 Newgrange Drive  
Dublin, OH 43016  
(614) 733-3622  
mk\_warby@hotmail.com

**Manor at Craughwell Village Homeowners Association**

Delilah Nunez Giardini  
6039 Craughwell Lane  
Dublin, OH 43017  
(419) 215-6796  
dnunez@law.capital.edu

**Meadows at Wyndham Village Homeowners Association**

J. Richard Belville, President  
7951 Townsend Road  
Dublin, OH 43016  
(614) 873-0292  
Jrb1@aol.com

**Muirfield Association, Inc.**

Steve Miller, President  
9482 Avemore Court  
Dublin, OH 43017  
(614) 889-0922  
steve.miller@retailventuresinc.com

**Muirfield Civic Action Committee**

Robert Fathman, Chairman  
5805 Tarton Circle North  
Dublin, OH 43017  
(614) 579-1699  
rfathman@columbus.rr.com

**Muirfield Greene Homeowners Association**

Joe Racan, President  
5750 Lynx Lane  
Dublin, OH 43017  
(614) 932-9033  
joeracan@hotmail.com

**Muirfield Village Civic Association**

Doug Johnson, President  
5775 Tarton Circle North  
Dublin, OH 43017  
(614) 336-9107  
dougj@indaplex.com

**Old Dublin Woods Civic Association**

Jay Taylor, President  
5579 Olde Dublin Woods Drive  
Dublin, OH 43016  
(614) 792-0750  
Jaytay@sbcglobal.net

**O'Shaughnessy Hills North Homeowners Association**

Tom Jacobs, President  
4383 Forest Hill Road  
Powell, OH 43065  
(614) 889-5655  
tomjacobs@columbus.rr.com

**Park Place/Post Reserve Homeowners Association**

Marian Vordermark, President  
6834 Stillhouse Lane  
Dublin, OH 43016  
(614) 873-9694  
mvorderm@columbus.rr.com

**Post Road Residents Association**

Sandra Augustine, President  
6300 Post Road  
Dublin, OH 43017  
(614) 766-4136  
saugustine@cas.org

**The Reserve Civic Association**

Becky Lusk, Co-President  
5269 Reserve Drive  
Dublin, OH 43017  
(614) 792-9694  
rlusk@columbus.rr.com

Leslie Mayfield, Co-President

5171 Reserve Drive  
Dublin, OH 43017  
(614) 799-8478  
daryl.mayfield@sbcglobal.net

**River Forest Civic Association**

Larra Thomas, President  
5505 Indian Hill Road  
Dublin, OH 43017  
(614) 889-8803  
gowansfine@aol.com

**River Highlands Homeowners Association**

Dale Voitus, President  
4421 Zachary Court  
Dublin, OH 43017  
(614) 766-6396

**Riverside Woods Homeowners Association**

Kenneth Holcomb  
1695 Old Henderson Road  
Columbus, OH 43220  
(614) 538-1717 ext. 22  
kholcomb@rickertmanagement.com

**Sandy Corners Homeowners Association**

Robert Bolds, President  
5811 Sandy Rings Lane  
Dublin, OH 43016  
(614) 793-2051  
rbolds@columbus.rr.com

**Shannon Glen Civic Association**

Tim Jewell, President  
8104 Hanover Circle  
Dublin, OH 43016  
(614)873-7097  
tje@columbus.rr.com

**Shannon Park Civic Association**

Kris Truckly, President  
5374 Tara Hill Drive  
Dublin, OH 43017  
(614) 761-3261  
katruck@hotmail.com

**Shannon Village Homeowners Association**

Gail Rendar, President  
5343 McGinty Court  
Dublin, OH 43017  
(614) 889-0219  
rrendar@columbus.rr.com

**Sheffield Meadows Civic Association**

Anthony Trippe, President  
6029 Roundtower Lane  
Dublin, OH 43017  
(614) 210-1034  
tony@trippe.com

**Southwest Area Resident Association**

Stephen Krzykoski, President  
5695 Wilcox Road  
Dublin, OH 43016  
(614) 424-7085  
stevelynne@columbus.rr.com

**Tree Tops at Brandon Condominium Association**

Larry Ambrosio, President  
7966 Lewis Avenue  
Dublin, OH 43017  
(614) 791-9281  
lambrosio@earthlink.net

**Trinity Park Homeowners Association**

Charles Pekunka, President  
P.O. Box 3561  
Dublin, OH 43016  
(614) 932-9888  
cpekunka@columbus.rr.com

**Village of Balgriffin Condominium Association**

Pete Stanford, President  
6113 Turvey Loop East  
Dublin, OH 43016  
(614) 798-9273  
phlstanford@yahoo.com

**The Village at Corbins Mill Condominium Association**

Chic Stocksdale, President  
154 Corbins Mill Drive  
Dublin, OH 43017  
(614) 761-7892  
board@corbinsmill.com

**Village at Heatherstone Loop Condominium Association**

Carl Karrer, Secretary  
6746 Heatherstone Loop  
Dublin, OH 43017  
(614) 766-1104  
NumberSmith@cs.com

**Waterford Village Civic Association**

Holly & Aidan Tuite, Co-Presidents  
280 Old Spring Lane  
Dublin, OH 43017  
(614) 889-2201  
atuite@wowway.com

**Wedgewood Hills Homeowners Association**

Barb Hoyt, President  
4624 Sandwich Court  
Dublin, OH 43016  
(614) 766-8311  
bhoyt@columbus.rr.com

**Wellington Place Homeowners Association**

Frank Pagnatta, President  
7465 Katesbridge Court  
Dublin, OH 43017  
(614) 766-2146  
frank.pagnatta@gmail.com

**Westbury Homeowners Association**

Steve Brenner, President  
6665 Wisteria Circle  
Dublin, OH 43016  
(614) 873-2858  
s9mbrenner@columbus.rr.com

**Wexford Estates Homeowners Association**

Tom Dedula, President  
6314 Angeles Drive  
Dublin, OH 43016  
(614) 873-1387  
ct@rrohio.com

**Wexford Woods Homeowners Association**

John Torpey, President  
6255 Wexford Woods Drive  
Dublin, OH 43016  
(614) 873-3677  
jftorpey@aep.com

**Willow Grove Condominium Association**

Lynda Sirk, President  
5224 Willow Grove Place South  
Dublin, OH 43017  
(614) 766-0766  
*no e-mail on file*

**Woods of Dublin Homeowners Association**

Myron Grauer, President  
5640 Windwood Drive  
Dublin, OH 43017  
(614) 766-6355  
mgraue@law.capital.edu

**Woods of Dublinshire Homeowners Association**  
Angie Bennett, President  
5572 Caplestone Lane  
Dublin, OH 43017  
(614) 718-0317  
Abennett2@columbus.rr.com

**Wyandotte Woods Homeowners Association**  
Kathy Harter, President  
7825 Holiston Court  
Dublin, OH 43017  
(614) 210-1095  
rharter@columbus.rr.com

**Woods of Indian Run Homeowners Association**  
Greg Hartman, President  
7033 Timberview Drive  
Dublin, OH 43017  
(614) 889-1169  
rghdgh@columbus.rr.com

**Wyndham Village Homeowners Association**  
Mike Maloof, President  
6308 Wyler Court  
Dublin, OH 43016  
(614) 873-1558  
mmaloof@columbus.rr.com

Please add new civic and homeowners' association contact information here.

Association Name:

---

Association President:

---

Address:

---

Phone Number:

---

E-mail:

---

Association Name:

---

Association President:

---

Address:

---

Phone Number:

---

E-mail:

---

## **Suggested Meeting Locations**

The City of Dublin suggests the following locations to hold your next civic and homeowners' association meetings:

### **Dublin Community Recreation Center**

5600 Post Road

614-410-4550

Community Hall Fee: \$25 per hour for one-third of Community Hall,  
\$200 refundable deposit

Seats: 90 people

Meeting Room Fee: \$25 per hour, \$50 deposit

Seats: 30 people

\* Must provide a copy of 501c3 not-for-profit forms to receive the above rates

### **Dublin Library**, call for availability

75 N. High St.

614-645-2275

Fee: free

Seats: 40 people

### **Dublin Municipal Building**, available evenings only

5200 Emerald Parkway

614-410-4400

Fee: free

Seats: 60 people

### **Dublin Service Center**, available weekdays 8 a.m. - 5 p.m.

6555 Shier-Rings Road

614-410-4750

Fee: free

Seats: 80 people

### **Washington Township Station #92/Dublin Police Substation**,

call for availability

4497 Hard Road

614-889-2347

Fee: free

Seats: 30 people

# **City Government**

## **Council/Manager Form of Government**

The council/manager form of government combines the political leadership of elected officials – City Council – with the professional managerial experience of an appointed local government official – the City Manager.

## **City Council**

City Council is Dublin’s policy-making body. Council members are elected to represent the community and to concentrate on policy issues that are responsive to citizens’ needs and wishes. Council members elect a Mayor and Vice Mayor from their ranks to serve two-year terms. The Mayor presides over City Council meetings, oversees the proceedings of Mayor’s Court and performs ceremonial civic duties.

The Office of Legislative Affairs oversees legislative matters including City Council agendas and minutes, maintains legislative records and performs duties as provided by the City Charter or directed by Council. Contact Anne Clarke, Clerk of Council, at 614-410-4436 or [aclarke@dublin.oh.us](mailto:aclarke@dublin.oh.us) with comments or questions.

## **City Manager**

The City Manager is appointed by City Council to carry out policies and to oversee the day-to-day operations of the City. The City Manager serves as the chief executive, administrative and law enforcement officer of the City.

The City Manager ensures that all laws and ordinances governing Dublin are executed and enforced. The City Manager directs and supervises all administrative offices, prepares an annual budget and capital improvements program, executes contracts and agreements, and attends City Council meetings.

## Dublin City Council



**Left to right, sitting:** Mayor Marilee Chinnici-Zuercher, Vice Mayor Cathy A. Boring,  
**Left to right, standing:** Timothy A. Lecklider, Richard S. Gerber, Amy J. Salay, John G. Reiner,  
Michael H. Keenan

### **At-Large Council Members (Terms end 12/31/11)**

Mayor Marilee Chinnici-Zuercher 614-764-1314 (home)  
mzuercher@dublin.oh.us 614-221-6766, ext. 113 (office)

Michael H. Keenan 614-889-7917 (home)  
mkeenan@dublin.oh.us 614-764-7000 (office)

Richard S. Gerber 614-792-0019 (home)  
rgerber@dublin.oh.us 614-723-2056 (office)

### **Ward Council Members (Terms end 12/31/09)**

Vice Mayor Cathy A. Boring (Ward 1) 614-889-7972 (home)  
cboring@dublin.oh.us

Amy Salay (Ward 2) 614-761-3231 (home)  
asalay@dublin.oh.us

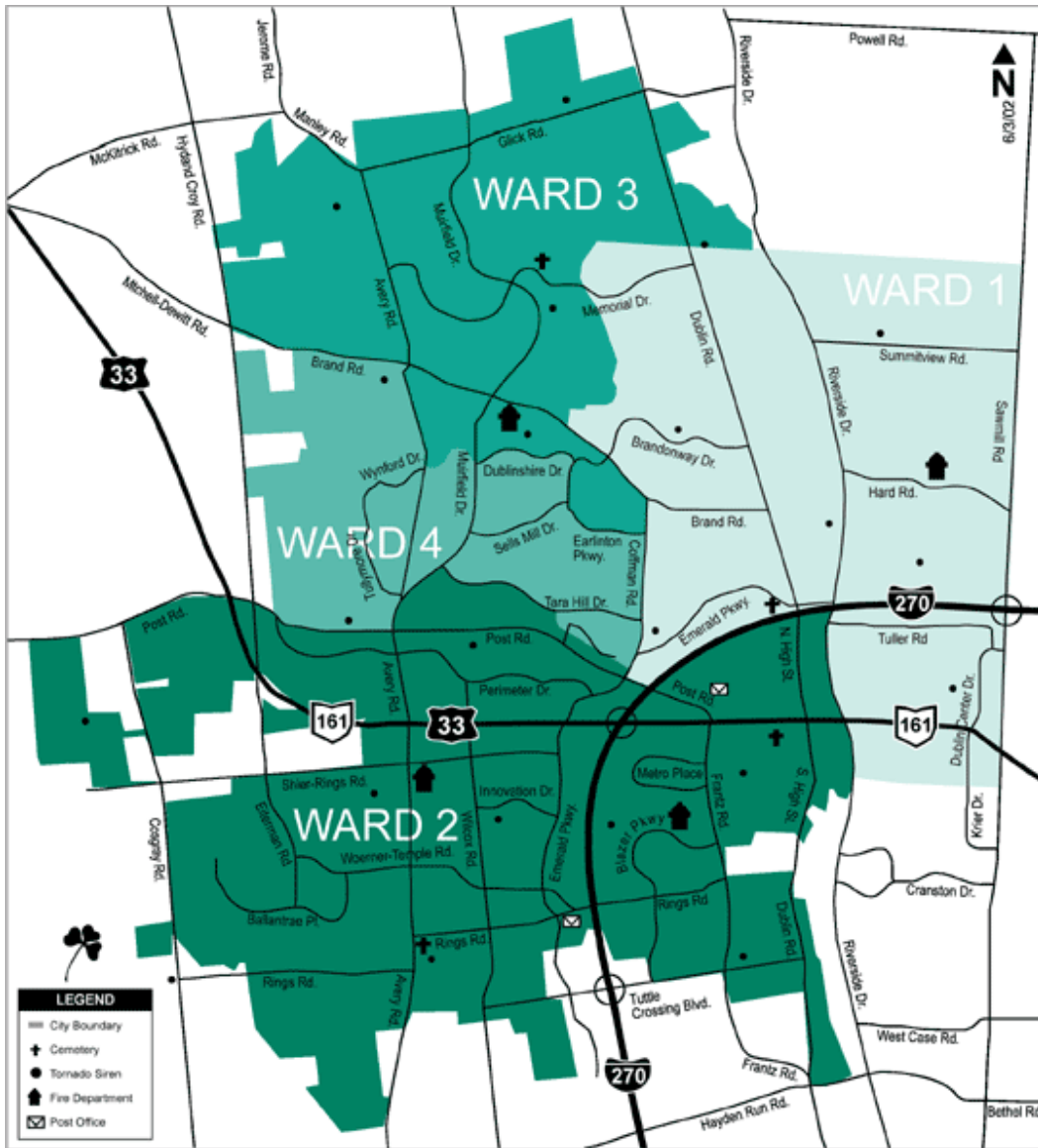
John G. Reiner (Ward 3) 614-889-0739 (home)  
jreiner@dublin.oh.us 614-268-3834, ext. 160 (office)

Timothy A. Lecklider (Ward 4) 614-873-1326 (home)  
tlecklider@dublin.oh.us 614-728-0250 (office)

# Ward Map

Wards are determined by current and projected population. Current wards were established by City Council in 2001, based upon the 2000 Census.

<b>Ward</b>	<b>Representative</b>
One	Cathy A. Boring
Two	Amy J. Salay
Three	John G. Reiner
Four	Timothy A. Lecklider



## **Citizen Input**

### **City Council Meetings**

City Council generally meets the first and third Mondays of each month at 7 p.m. in Council Chambers in the Dublin Municipal Building, 5200 Emerald Parkway, Dublin, OH 43017. In addition, study sessions are held each month to allow for in-depth discussion of topics. To confirm dates and times of meetings, visit [dublin.oh.us](http://dublin.oh.us) or check the In Touch ad on page three of the *Dublin Villager*.

Residents are given the opportunity at the beginning of each City Council meeting to address Council on topics not included on the agenda. Residents may do so by signing in to testify. Council agendas are posted on the City's Web site, in the *Dublin News* and *Dublin Villager* the week prior to the meeting, and in *The Columbus Dispatch* legal classifieds one week before the meeting.

### **Ward and At-large Representation**

Residents are encouraged to invite Council members, both at-large and their ward representative, to regular association meetings and to send Council members their association newsletter mailing. Civic and homeowners' associations should designate a person in their association to maintain contact with their ward Council member and monitor Council agendas for items of interest to their neighborhoods.

### **Correspondence to Council**

Mail may be addressed to members of City Council at 5200 Emerald Parkway. These will be distributed to all Council members in their weekly informational packet. Council can be e-mailed via the City of Dublin Web site. Please visit the Council information page and click on "Contact Council."

### **Contact the City Manager or Director**

Visit [dublin.oh.us/contact/index](http://dublin.oh.us/contact/index) to send an e-mail to the City Manager or one of the City's department or division directors.

## City Communications

For the latest City information please refer to one of the City's communication tools:

### Web sites

Visit [dublin.oh.us](http://dublin.oh.us) and [DublinIrishFestival.org](http://DublinIrishFestival.org) for information about Dublin.

### E-News from Dublin

Sign up for free e-mail updates by clicking on the "e-News from Dublin" link on the front page of the City's main Web site. Topics include information about special events, road improvements, recreation services and police activity.

### Inside Dublin

Bi-monthly resident newsletter published in *Dublin Life* magazine that includes information such as special events, seasonal services or new legislation.

### DTV

Dublin's Government Access information station is available on Time Warner channel 6 or 9, depending on cable service:

- Tuesdays, Thursdays and Saturdays: "It's Happening in Dublin" news magazine and "Dublin Schools Today" programming, 1-4:30 p.m. and 7-11:30 p.m.
- Sundays, Mondays, Wednesdays, Fridays: Dublin City Council Meeting, 1 and 7 p.m.
- Cable Bulletin Board: Regularly updated information on topics ranging from special events, meetings, programs and presentations.

### Dublin In Touch Ad

This is a weekly advertisement of the City's latest activities, programs and events on pages 3 of the *Dublin Villager*.

### 1610 AM

Offers regularly updated information on emergencies, road closures, special events and services. Tune to this station during an emergency for updates.

### Bit O' News

Offers the latest information about the Dublin Irish Festival. Visit [DublinIrishFestival.org](http://DublinIrishFestival.org) to sign up for this free e-newsletter.

### Emergency Communications

In addition to the communications tools listed above, the City also operates the Dublin Emergency Calling System (DECS) as well as the Dublin Emergency Warning System (DEWS) as a way to inform residents of a weather, road or law enforcement emergency.

## **City Administration**

Citizens are encouraged to contact members of the City management team with comments, complaints or concerns.

## **Guiding Our Community**

### **Office of the City Manager**

City Manager Terry Foegler  
614-410-4420      tfoegler@dublin.oh.us

Executive Assistant Myra Caplinger  
614-410-4402      mcaplinger@dublin.oh.us

*Oversees the day-to-day operations of the City, directs and supervises all City departments and reviews and approves contracts.*

Senior Project Manager Sara Ott  
614-410-4726      sott@dublin.oh.us

*Assists the City Manager in day-to-day operations of the City and handles citizen informational request and issues.*

## **Supporting Our Community**

### **Human Resources**

Director David Harding  
614-410-4407      dharding@dublin.oh.us

Staff Assistant Lisa Williamson  
614-410-4466      lwilliamson@dublin.oh.us

*Oversees human resources, risk management, occupational safety and health functions, Americans with Disabilities Act (ADA) and grievance procedures.*

### **Finance**

Deputy City Manager/Director of Finance Marsha Grigsby  
614-410-4420      mgrigsby@dublin.oh.us

Administrative Assistant Darleen Prinz  
614-410-4422      dprinz@dublin.oh.us

*Oversees accounting functions, preparation and administration of the operating and capital budgets, administration of City debt and other financial matters.*

## **Engaging Our Community**

### **Community Relations**

Director Sandra Puskarcik  
614-410-4501      spuskarcik@dublin.oh.us

Administrative Assistant Tami Flenner  
614-410-4502      tflenner@dublin.oh.us

*Oversees media relations, public information, special events, special projects, community relations and internal communications.*

## **Investing In Our Community**

### **Economic Development**

Deputy City Manager/Director of Economic Development Dana McDaniel

614-410-4619          dmcdaniel@dublin.oh.us

Administrative Assistant Tammy Brown

614-410-4618          tbrown@dublin.oh.us

*Oversees the City's economic development plan, which focuses on utilities technology and business retention, expansion and attraction.*

### **Building Standards**

Director Jeff Tyler

614-410-4604          jtyler@dublin.oh.us

Administrative Assistant Beth Thomae

614-410-4603          bthomae@dublin.oh.us

*Reviews plans for building construction within the City.*

### **Engineering**

Director Paul Hammersmith

614-410-4617          phammersmith@dublin.oh.us

Administrative Assistant Joan Camp

614-410-4622          jcamp@dublin.oh.us

*Oversees construction of City-initiated public development projects.*

## **Planning Our Community**

### **Land Use and Long Range Planning**

Director Steve Langworthy

614-410-4653          slangworthy@dublin.oh.us

Administrative Assistant Flora Rogers

614-410-4659          frogs@dublin.oh.us

*Oversees the development and growth of the community.*

## **Serving Our Community**

### **Public Services/Safety**

Deputy City Manager/Chief of Police Mike Epperson

614-410-4802          mepperson@dublin.oh.us

Administrative Assistant Marlaine Manus (Public Service)

614-410-4757          mmanus@dublin.oh.us

Administrative Assistant Becky Metcalf (Police)

614-410-4804          bmetcalf@dublin.oh.us

*Oversees maintenance of public order, provides services necessary to reduce crime and responds to other community needs.*

**Court Services**

Administrator Lisa Wilson

614-410-4916            lwilson@dublin.oh.us

Staff Assistant Sharon Hague

614-410-4914            shague@dublin.oh.us

*Maintains accountability to Ohio Judicial System and records management for the City.*

**Parks and Open Space**

Director Fred Hahn

614-410-4706            fhahn@dublin.oh.us

Administrative Assistant Marja Keplar

614-410-4710            mkeplar@dublin.oh.us

*Manages more than 1,000 acres of parks and open space, along with the City's designated rights-of-way, cemeteries and public facilities.*

**Recreation Services**

Director Matt Earman

614-410-4568            mearman@dublin.oh.us

Administrative Assistant Crista Donaldson

614-410-4555            cdonaldson@dublin.oh.us

*Supervises operations of the Dublin Community Recreation Center, outdoor pools and all recreational programs.*

**Streets and Utilities**

Director Ron Burns

614-410-4708            rburns@dublin.oh.us

Administrative Assistant Kim Mahaney

614-410-4761            kmahaney@dublin.oh.us

*Oversees City services, including street cleaning, snow removal, leaf removal, street sign replacement and utility maintenance.*

**Volunteer Services**

Administrator Christine Nardecchia

614-410-4406            cnardecchia@dublin.oh.us

Administrative Assistant Judy Godsey

614-410-4404            jgodsey@dublin.oh.us

*Creates opportunities for community involvement by managing individual, group, youth, adult and corporate volunteers who support city-wide programming that enhance services to the community.*

## **City Offices**

### **Dublin Municipal Building**

5200 Emerald Parkway  
Dublin, OH 43017  
614-410-4400

- Office of the City Manager
- Finance
- Accounting and Auditing
- Taxation
- Fiscal Administration
- Human Resources
- Information Technology
- Volunteer Services

### **Community Relations Center**

5620 Post Road  
Dublin, OH 43017  
614-410-4545

- Communications
- Special Events
- Community Event Permits

### **5800 Building**

5800 Shier-Rings Road  
Dublin, OH 43016  
614-410-4600

- Economic Development
- Land Use and Long Range Planning
- Engineering
- Building Standards
- Permits

### **Dublin Justice Center**

6565 Commerce Parkway  
Dublin, OH 43017  
614-410-4800

- Police
- Court Services
- Mayor's Court

### **Service Center**

6555 Shier-Rings Road  
Dublin, OH 43016

- Facilities
- Parks and Open Space  
614-410-4700
- Streets and Utilities  
614-410-4750
- Administrative Services  
614-410-4444

### **Dublin Community Recreation Center**

5600 Post Road  
Dublin, OH 43017  
614-410-4550

- Recreation Services

### **Washington Township Station #92/Dublin Police Substation**

4497 Hard Road  
614-889-2347

## City Ordinances

The following code information is subject to change. You may access the current City code at any time at [dublin.oh.us](http://dublin.oh.us). Please contact the Clerk of Council at 614-410-4436 for copies of City ordinances or visit [dublin.oh.us](http://dublin.oh.us).

### Permits for Building, Housing and Zoning

Civic and homeowners' association leaders may contact Building Standards at 614-410-4604 to receive notification when a building permit is applied for in their subdivision. The benefit of this service is that residents can be informed of any building or construction plans before ground is broken. This allows associations to review issues relating to any private covenants of their particular subdivision and defer any costs in correcting problems once construction has begun.

Permit fees depend on the type of work and/or value of the improvement and must be obtained before the work begins. A copy of the most recent ordinance establishing current City permit fees and service charges is available on the City's Web site or at City offices. Any individual or entity must be registered with Building Standards before performing any work in the City.

Apply for building permits at Building Standards, 5800 Shier-Rings Road, 614-410-4670. Apply for zoning plan approvals at Land Use and Long Range Planning, 5800 Shier-Rings Road, 614-410-4600.

Building permits and/or zoning approvals, fees and inspections may be required for:

- New houses and buildings
- Swimming pools
- Garages or carports
- Additions
- Accessory buildings
- Remodeling
- Towers and wireless communication facilities
- Driveways and fences
- Decks and patios
- Satellite dishes and antennae
- Patio covers and enclosures
- Parking lots
- Structural repairs

Plumbing permits and inspections are required for the installation or replacement of:

- Plumbing fixtures
- Appliances
- Sump pumps
- Water heaters
- Water conditioners
- Solar heating systems
- Gas, sewer and waterlines

Heating permits and inspections are required for the installation or replacement of:

- Heating appliances
- Heating stoves
- Central air conditioning
- Fireplaces
- Ventilation units
- Duct work
- Solar heating systems

Electrical permits and inspections are required for:

- New fixtures and wiring
- Upgraded electrical service

### **Curfew**

Youths under age 13 should not be in or on public streets, public places, places of amusement or entertainment, vacant lots, or other unsupervised places after 9 p.m. during the school year and after 10 p.m. during the summer. Curfew for youths between ages 13 and 17 is midnight to 4:30 a.m.

### **Drainage Ditches**

All premises shall be graded and maintained to prevent storm water accumulation. Any natural watercourse, drainage ditch, creek, brook, culvert or drain on the premises should not obstruct or hinder water flow.

### **Dumping**

Disposal of any type of waste, including yard waste, on public or private property is prohibited and may be considered a hazard to public health, safety or welfare. Please call Streets and Utilities at 614-410-4750 to report illegal dumping.

### **Fences**

The City of Dublin's fence code regulates the type of fences used in the community.

Some highlights of the ordinance include:

- Fences or walls cannot exceed 4 feet in height.
- Fences are generally restricted to the "buildable" area of each lot.
- Solid fences are only permitted for privacy use if they enclose a patio, deck or swimming pool in the rear yard and are limited to 4 feet in height.
- Open, ornamental fences may be located at the perimeter of the rear yard of a lot if the lot exceeds 30,000 square feet.
- Stone or brick walls and accent fencing are permitted along scenic corridors and must not exceed 3 feet in height.
- Arbors or trellises can be up to 8 feet in height but are restricted in size and location.
- Hedges are excluded from the definition of fences but are regulated for no build zones, easements and other areas detrimental to public health, safety or welfare.

Any Dublin resident or business wishing to construct a fence must obtain a permit from Building Standards. Call 614-410-4670 for details. For more information about Dublin's fence regulations, contact Land Use and Long Range Planning at 614-410-4600.

### **Graffiti Control**

Property owners are required to quickly remove any form of graffiti from their premises. If graffiti is not removed, the City will send the property owner written notice to remove it within five days (including tips on how to remove graffiti and a list of professional organizations that provide graffiti removal services). Failure to remove the graffiti after the notice from the City is subject to penalty.

In cases where graffiti occurs on public property within City boundaries, the City is responsible for its removal within 48 hours. If the public property is not City-owned, the City will obtain permission from the appropriate public entity before removing the graffiti. For details, contact Streets and Utilities at 614-410-4750.

### **Grass and Weed Control**

Noxious weeds and grass must be mowed regularly from March 1 to Oct. 31 to prevent weeds and grass from exceeding 6 inches in height or maturing to seed. Owners of properties that do not comply will receive a notice from the City to cut or mow within five days. If the owner fails to do this, the City will hire a private contractor to do the work at the owner's expense. For information on the City's weed control ordinance, call Land Use and Long Range Planning at 614-410-4600.

### **House Numbers**

House numbers must be displayed in a conspicuous place as assigned by Building Standards. They must be no less than 4 inches in height so public safety vehicles can easily locate the residence in case of an emergency.

### **Hydrants**

The City of Dublin is responsible for maintaining public fire hydrants. Washington Township Fire Department flushes and pumps hydrants twice annually. Notification of flushing and pumping will be made through the local media. Private hydrants are the responsibility of the private hydrant owner and must be maintained. Private hydrants are subject to inspection.

### **Litter Control**

Disposal of litter in public places is prohibited unless placed in public trash containers or using City-authorized containers as part of the City's refuse, recycling and yard waste collection programs. Property owners are required to keep their property and adjoining sidewalks or parking areas free of litter. Privately owned trash receptacles should be kept in good condition and trash disposed of regularly to prevent overflows. If a property owner fails to keep private property clear of litter, the owner will be given written notice to remove the litter within five days. If necessary, the City is authorized to hire a private contractor to remove the litter at the owner's expense. Inappropriate disposal of litter on public/private places and/or failure to keep private properties clear of litter is subject to penalty. For details, contact Land Use and Long Range Planning at 614-410-4600.

## **Noise**

Individuals or entities must not create noise that is plainly audible at a distance of 50 feet and is disruptive to any person of normal sensitivity. The operation of lawn mowers and other landscaping equipment may only take place between 7 a.m. and 9 p.m.

Construction operations may only take place between 7 a.m. and 9 p.m. The loading and unloading of commercial waste containers may only take place between 7 a.m. and 9 p.m. if the container is located within 500 yards of a residential area. Requests may be made to the City Manager to extend these hours on a project-by-project basis.

Exceptions to this policy include:

- Construction operations conducted by the City of Dublin;
- Operation of safety and emergency equipment, warning systems and emergency vehicles;
- Sound emanating from scheduled special events conducted or permitted by the City of Dublin and Dublin City Schools; or
- Emergency work authorized by the City of Dublin.

Inappropriate creation of noise or violation of construction and commercial waste removal hours are subject to penalty.

To report noise violations resulting from construction crews or commercial waste haulers, call the Dublin Code Enforcement Office at 614-410-4647 during normal business hours or Dublin Police 614-889-1112 during night or weekend hours. Excessive noise during overnight hours caused by pets, neighborhood parties and motor vehicles or other acts of disorderly conduct should be reported to Dublin Police.

## **No Smoking**

Smoking is prohibited in public places and places of employment in the City of Dublin. Smoking may be allowed in designated smoking shelters provided by an employer when such shelters are located more than 10 feet from entrances, exits, windows or other openings, which could provide a means for smoke to enter the building.

Exceptions to this ordinance include:

- Certain retail tobacco stores used primarily for the sale of smoking materials and accessories, but not including tobacco departments in larger commercial stores;
- Outdoor patios in certain locations, which are open to the air at all times;
- Private residences that do not qualify as a place of employment; and
- Hotel and motel rooms that are designated as smoking rooms.

Violation of this ordinance may result in fines and/or community service for the business and smoker. To report a violation, call the Dublin Police at 614-889-1112.

## **Open Burning**

Open burning is not permitted within Dublin corporation limits. Small, attended fires for cooking purposes are permitted during favorable weather conditions without prior approval, including those made in controlled-container fire pits. Bonfires require prior approval by the Washington Township Fire Department Bureau of Fire Prevention at 614-652-3920.

## **Parking**

### *Commercial vehicle*

The parking of commercial vehicles is prohibited in residential districts unless the vehicle is enclosed in a garage, provided the garage door is no taller than 9 feet. Exceptions exist for delivery purposes.

### *Recreational vehicles*

A recreational vehicle may be stored on a residential property provided it is fully enclosed by a structure so that it cannot be seen from an adjacent street.

No vehicles may be parked in a landscaped front, side or rear yard. Guidelines for parking recreational vehicles in residential districts include:

- A recreational vehicle may be located on a residential lot and outside of an enclosed structure for up to 72 hours in any 30-day period, provided the owner or person in charge of the vehicle is a guest of the resident(s) of that lot. In no case shall the vehicle be used for overnight sleeping or living.
- Parking of recreational vehicles is prohibited within the public rights-of-way, any required side or rear yards and no-build/disturb zones.
- All parking must be on a hard, paved surface.

These regulations also apply to other large recreational vehicles such as boats and trailered personal watercraft. For more information, contact Land Use and Long Range Planning at 614-410-4600.

## **Fire Lanes/Hydrants**

Parking motor vehicles on or within fire lanes is prohibited at all times. Motor vehicles should be parked at least 10 feet from fire hydrants.

## **Private Parking**

Abandoned motor vehicles are not permitted on private property for more than 72 hours or on public streets or other open public property areas for more than 48 hours. Any such vehicle will be considered a nuisance and will be removed at the owner's expense.

## **Pet/Animal Regulations**

### *Animal bites*

Any individual who is bitten by a dog or other animal must report the incident to the appropriate county board of health within 24 hours. The dog or animal should be examined by a veterinarian within 24 hours and be confined for at least a 10-day period until it has been determined that the animal does not display symptoms of rabies.

### *Care of pets/domestic animals*

- Animals should not be permitted to run at-large. All pets should be securely leashed or under direct control when not on your property. Any stray domestic animal may be impounded by the Dublin Police or Franklin County Animal Control.
- Pet owners are responsible for the proper disposal of any fecal matter left by their animal(s) on public property.
- Keeping dogs that continually disturb the peace by barking, howling or yelping is not permitted.
- Cruelty to animals, abandoning domestic animals and/or attempts to harm, kill or poison animals is prohibited.
- The living conditions of pets/domestic animals should be properly maintained and kept free of offensive odors or unsanitary conditions for the benefit of the animals as well as the surrounding neighborhood.
- Pet owners are responsible for the proper disposal of any fecal matter left by
- Dogs, cats or domestic ferrets over the age of 3 months must be immunized against rabies. Pet owners must either display a current rabies immunization tag on a dog or cat collar and/or be able to present an immunization certificate if requested.
- Dogs more than 3 months of age should be registered annually with the County Auditor. The Dublin Police or Franklin County Animal Control may impound a dog if a valid registration tag is not attached to the dog's collar.

### *Hunting*

Hunting, killing or attempting to kill any animal or fowl is prohibited within the corporate boundaries of Dublin.

### *Sick/injured domestic animals*

Residents should notify the Dublin Police if they find an injured or sick animal. If the animal is wild, do not approach it.

### *Stray domestic animals*

Residents should notify the Dublin Police if they find a stray domestic animal. If the animal appears to be ill or displays aggressive behavior, do not approach it.

### *Dangerous/vicious dogs*

Under the City of Dublin Vicious Dog Ordinance, all dogs defined as “dangerous” or “vicious” must be securely confined at all times. Owners of vicious dogs are required to have liability insurance of at least \$100,000.

### *Wild/dangerous animals*

Keeping animals considered dangerous to humans on any premises is not permitted unless by a licensed institution. Such animals include members of the cat family, such as lions, tigers, etc.; wolves; badgers; bears and poisonous reptiles. If a resident is found keeping such an animal on his/her premises, he/she will receive a written notice to safely remove the animal within three days. Failure

to do so, or if the animal is reported to have harmed a human being, will result in impoundment.

### **Signs**

To install a permanent or temporary sign in the City of Dublin, a permit must be obtained from Land Use and Long Range Planning. Signs, including election signs, are not permitted within the City rights-of-way or on trees, utility poles or street signs. Signs are limited to three colors per sign. Banners, signs on trailers, neon signs and signs with changeable copy (except gasoline prices) are not permitted in Dublin. Real estate signs are limited to one per street frontage and also have size and duration restrictions. No restrictions apply to any government flags and/or other governmental signs. Any improperly placed sign will be removed by Land Use and Long Range Planning and stored at its offices at 5800 Shier-Rings Road for a period of not more than 30 days. Contact Land Use and Long Range Planning at 614-410-4600 for additional information.

To report damaged street signs or damaged traffic signals, call Engineering at 614-410-4600.

### **Skateboards/Toy Vehicles/Basketball Hoops**

Skateboards, sleds, in-line skates and other toy vehicles are not permitted on City roadways except when using a crosswalk. Basketball hoops, soccer/hockey goals and other sports equipment must be kept out of public rights-of-way (i.e., streets and cul de sacs). Skateboarding is permitted in the skate park located at Coffman Park.

### **Snow and Ice Control/Sidewalks**

Residents are asked not to park their automobiles on City streets after snowfalls. The Dublin Police may remove any vehicle that unreasonably interferes with snow removal. Residents are required to keep sidewalks, curbs and gutters in repair and free of snow, ice and debris. Depositing snow or ice onto any public sidewalk, street, bike path, road or highway is not permitted.

### **Solicitations**

#### *For-profit organizations*

All for-profit organizations must apply for and obtain a license for each individual member soliciting or peddling door to door from the Dublin Code Enforcement Office. The license, when issued, must be worn conspicuously on the outer layer of clothing of each individual peddler or solicitor.

#### *Not-for-profit organizations*

All not-for-profit organizations must register with the Dublin Code Enforcement Office at 614-410-4647 and obtain a registration certificate to sell any product or seek funds or donations door to door. Larger groups may apply for a group permit. In this case, individual registration certificates will be distributed to group members.

All registration certificates must be carried with the individual at all times. Registration certificates explain the group's purpose and give a physical description of the corresponding individual member.

*Activity requiring no license or registration*

- People or groups seeking to disseminate any lawful message regarding a cause, issue, religion or political candidate without soliciting funds or donations.
- Peddling or soliciting the purchase of or subscription to newspapers having their principal sale in the City of Dublin, Franklin County, Delaware County or Union County.
- Peddling or soliciting only for wholesale delivery to merchants, manufacturers and other businesses or manufacturing establishments.
- Peddling or soliciting on the invitation or request of the person contacted.
- Peddling or soliciting conducted only to other members of the organization doing the peddling or soliciting.
- Peddling or soliciting in the form of collections or contributions at the regular assemblies, meetings or services of any recognized charitable or religious not-for-profit organization.

*No peddler or solicitor sign*

Peddling and soliciting is prohibited in any manner or place between 9 p.m. and 9 a.m. or on any Sunday or holiday. Solicitation is limited to those houses not displaying a "No Peddlers or Solicitors Invited" sign. Signs may be obtained at no cost at the Dublin Municipal Building, 5200 Emerald Parkway, or the Community Relations Center, 5620 Post Road.

**Taxes**

*City income tax*

The local income tax rate is 2 percent and applies to gross wages, salaries and other personal service compensation and net profits of Dublin business. The revenue generated from income tax is used to fund the majority of City-provided services and capital improvement projects completed by the City. Income tax revenue is allocated 75 percent to the General Fund and 25 percent to the Capital Improvements Tax Fund. The income tax revenue allocated to the Capital Improvements Fund may only be utilized for capital improvements.

*Property Tax*

Property tax rates vary by “taxing district.” There are six different taxing districts in the City of Dublin; your taxing district is based upon where you live. The following rates are for 2008.

	<i>Full Rate</i>	<i>Residential Rate</i>	<i>Commercial Rate</i>
<b>Franklin County</b>			
Washington Township, Dublin City Schools	111.91	66.36	79.25
Washington Township, Hilliard City Schools	115.30	67.67	81.99
Washington Township, Jonathan Alder LSD	76.06	53.44	57.97
<b>Delaware County</b>			
Washington Township, Dublin City Schools	96.93	57.22	67.29
<b>Union County</b>			
Washington Township, Hilliard City Schools	101.97	60.75	70.83
Washington Township, Dublin City Schools	101.50	59.17	70.27

Rates are expressed in dollars on each \$1,000 of taxable valuation

*Hotel/motel tax*

A 6 percent tax is levied on overnight stays in Dublin hotels/motels. This revenue is invested back into the community for special events and cultural activities. The Dublin Convention & Visitors Bureau and the Dublin Arts Council each receive approximately 25 percent of the annual revenue generated by the hotel/motel tax.

*Sales tax*

A 6.75 percent sales tax is imposed on taxable purchases in Franklin County and Delaware counties, and 6.50 percent in Union County.

**Trees**

*Trees on rights-of-way/tree lawns*

Dublin is home to more than 21,000 street trees. City trees are on the rights-of-way (city-owned property) or on tree lawns (public property in residential areas between the sidewalk and street or planted approximately 3 feet from the curb). Parks and Open Space keeps a computerized record of all street trees and conducts regular maintenance.

Residents have some responsibilities for the care of the trees, including watering and mulching. Street trees should be watered 1-inch per week during dry, hot months. Trees should be mulched once a year with 2 to 3 inches of mulch. If residents would like to fertilize street trees in front of their homes, specific requirements must be followed.

Street trees cannot be moved, removed, pruned or replanted. Permission to plant in public tree lawns is required. Contact the City Forester, 614-410-4701, for pruning requests or concerns regarding the health of street trees.

#### *Tree preservation*

Developers and property owners are to replace “protected” trees (those more than 6 inches in diameter at 4½ feet above the ground) that are removed as part of a construction project. For single-family residences, the replacement requirement pertains to trees within “no build zones,” “no disturb zones” or “tree preservation zones.” Each removed protected tree must be replaced with enough trees to equalize the diameter of the previous tree. If this results in overcrowding, a fee to replace the remaining quota is required by the City for use in reforestation of public property. For details about tree preservation requirements, call Land Use and Long Range Planning at 614-410-4600.

#### *Dead trees*

The City shall have the right on private property to remove any dead or diseased tree(s) or branches of trees that overhang or are on public property, when such trees constitute a hazard to life and property or harbor a disease that constitutes a potential threat to other trees within the City. Following notice by the City, the tree must be removed in 60 days. Contact the City Forester, 614-410-4701, for information on replacing dead trees.

#### **Yard/Garage Sales**

A garage sale permit (\$5) must be obtained at least one-week before the sale from Land Use and Long Range Planning, 5800 Shier-Rings Road, 614-410-4600.

Yard and garage sales may run from 8 a.m. to 8 p.m. There is a \$1 fee for each temporary sign supplied by the City (maximum of three signs). Please review the City’s sign ordinance for size and placement restrictions.

## **City Services and Programs**

### **Recycling and Refuse Services**

#### *Recycling*

The City has a new initiative to provide all residents with 64-gallon recycling containers. Within the next three years, all Dublin residents who receive solid waste services from the City will use these containers for recyclable waste collection. For more information, contact Streets and Utilities at 614-410-4750 or visit [dublin.oh.us/services/newcontainers](http://dublin.oh.us/services/newcontainers).

Residents may place all their recyclable materials in the same container without sorting them. Recyclable items include newspapers, magazines, telephone books, corrugated cardboard and paperboard juice boxes; clear, green and brown glass; all number 1 and 2 plastics and 1-7 plastic bottles that contained a liquid; aluminum and bi-metal cans and tin/steel cans with the lids removed. Metal lids from glass jars also may be recycled in these bins.

#### *Refuse*

As a general rule, Rumpke Waste Removal & Recycling will pick up all trash generated by a household. Collection guidelines include:

- The quantity of refuse is not limited per household except that containers should not exceed a 33-gallon capacity or weigh more than 50 pounds.
- Refuse of a commercial nature (generated by businesses, contractors hired to perform services for homeowners, etc.) will not be picked up by Rumpke.
- Bulk materials such as boards, fencing, paneling or carpeting should be cut into 4-foot lengths and tied in 18-inch bundles weighing no more than 50 pounds.
- Loose materials such as rocks, sod, bricks, blocks, dirt, sand and cement must be bagged, boxed or placed in trash cans and weigh no more than 50 pounds. Cardboard boxes used as receptacles will not be picked up if they have become wet.
- Furniture or appliances will be picked up on regular collection days in one piece. Chlorofluorocarbons (CFCs) must be removed from certain appliances before the appliance may be recycled or disposed. CFCs are typically found in those appliances that use a refrigerant, i.e., air conditioners, refrigerators, etc. Residents may make pick-up arrangements directly with Rumpke of Ohio, Inc., at 800-828-8171.

The appliance must be placed at the curb. The cost for disposal is \$50 per appliance. The City encourages residents to recycle furniture and appliances by donating them to a charity of their choice.

- Animal waste and disposable diapers must be wrapped in moisture-proof material.

Acceptable containers for non-recyclable refuse includes:

- Sealed plastic bags or sealed paper bags with a mill thickness of at least 1.5 and a maximum capacity of 30 gallons. No more than 50 pounds of weight should be placed in any container.

- Metal or plastic cans or barrels with two handles and a tightly fitting lid.
- Cardboard boxes for bulky or loose material other than garbage. Overloaded or wet boxes are unacceptable containers.

*Household hazardous waste*

Each year during Earth Week, the City joins forces with the Solid Waste Authority of Central Ohio (SWACO) and the Dublin AM Rotary to collect household hazardous waste. For more information, or to find locations to properly dispose of this waste, visit [swaco.org](http://swaco.org).

*“Sharps” container service*

The City provides free, special containers to Dublin residents who use syringes for medical purposes. Containers may be picked up at the Service Center, 6555 Shier-Rings Road. Properly sealed “sharps” containers may be put directly into the trash.

**Yard Waste Diversion**

*Curbside chipper service*

Dublin’s curbside chipper service helps residents with removal of tree and shrub trimmings. Yard resources are then recycled into wood chips, which are used in street landscaping and City parks. To schedule a pick-up, contact Streets and Utilities at 614-410-4750.

*Don’t bag it*

Residents are encouraged to use a regular lawn care routine that includes leaving grass clippings on their lawn to work back into the soil.

*Curbside composting*

Yard waste such as grass clippings, leaves, weeds and garden plants may be placed in biodegradable yard waste paper bags or a container designated only for yard waste to be picked up by the City’s refuse collection service. These bags or containers should weigh no more than 50 pounds. Please have materials at the curb by Monday morning to ensure pick-up that week.

**Seasonal Services**

*Mosquito control program*

Mosquito control services are offered in Dublin through a contract with Franklin County Board of Health. Residents may report problem areas by calling 614-462-BITE (2483).

Some ways residents can prevent mosquito breeding include:

- Keep dog dishes, birdbaths, baby pools and other containers rinsed and cleaned out;
- Repair leaky pipes and faucets;
- Keep gutters unclogged; and
- Plug holes in trees or anywhere water can collect.

### *Curbside leaf collection service*

Residents may rake the leaves to the edge of the roadway or curb for weekly collection from early October through late November. After the collection service has ended for the year, leaves are to be placed in curbside compost bags for collection on Mondays. Residents are asked to follow these guidelines to ensure safe and efficient service:

- Rake leaves to the edge of the roadway/curb. It is the City's goal to collect leaves on every street weekly; however, during periods of heavy leaves, inclement weather, and/or weeks with holidays, it may be up to two weeks between collection.
- Do not place leaves in the roadway or pile them around parked cars, fire hydrants or mailboxes.
- Keep children away from leaf piles that are ready for collection.
- Leaf piles mixed with grass trimmings, branches, etc. will not be collected.

### *Snow removal*

To ensure that major thoroughfares remain open to traffic, a prioritization program has been established for treating and plowing of City roads:

- Primary streets – major arteries or streets with dangerous hills or curves are treated and plowed first. These streets will continue to receive treatment as long as weather conditions continue.
- Secondary streets – through streets that intersect primary streets. These streets will be plowed and salted once primary streets have received treatment.
- Tertiary streets – all other public streets, carts and alleys.
- Courts and dead-end streets – these streets are plowed and salted last.
- Private streets are not treated by the City.
- To see what priority has been placed on your street, visit [dublin.oh.us](http://dublin.oh.us).

Residents may assist the snowplowing process in several ways:

- Pile shoveled snow from driveways to the right of the driveway as you face the street but not in the street, road or sidewalk.
- Stay as far away from snowplows as possible.
- Keep children away from snowplows.
- Keep parked cars off the street.
- Do not attempt to pass a snowplow.

To provide a more thorough and quicker snow removal service, residents are asked not to park their automobiles on the street after a snowfall. Residents are required to keep their sidewalks, curbs and gutters in repair and free of snow and ice. Depositing snow or ice on any public sidewalk, street, bike path, road or highway is not permitted. For seasonal information on the progress of snow and ice removal, residents may call 614-410-4750.

### *Christmas tree recycling*

Live Christmas trees are collected following the holiday season as part of the curbside composting program. All decorations and bulbs must be removed before trees are placed at the curb. Trees should not be wrapped or placed in bags and should be placed at the curbside by 7 a.m. on Mondays during the month of January.

### *Fire hydrant flushing*

Fire hydrants are flushed every spring and fall. During flushing operations, residents may notice a rusty content to their water. It's recommended that residents flush their water lines prior to use, especially for washing machines.

### **Ohio Wildlife Partnership**

The Ohio Wildlife Center (OWC) assists the City of Dublin with wildlife issues including: rescue and rehabilitation services for injured, orphaned, diseased and displaced wild animals; education services; a 24-hour hotline for residents; and consultation to the City regarding wildlife issues.

Residents are encouraged to call the OWC to obtain advice on landscape features to deter wild animals and for information on other special deterrence programs. The OWC hotline is 614-793-WILD.

### **National Wildlife Federation Certification**

The City of Dublin is encouraging residents to join efforts towards becoming a National Wildlife Federation Certified Community. In order to obtain the certification, several city parks, businesses and at least 150 homeowners must be certified. The NWF has specific standards that applicants must follow in order to have a certified habitat. There are several benefits of having a certified wildlife habitat:

- Enjoyment of watching butterflies and birds that will visit your property curb appeal
- Restore habitats that have been damaged by residential or commercial construction
- Eco-friendly
- Become involved in the community

For more information, you can visit [www.nwf.org](http://www.nwf.org) or call 614-410-4700.

### **Safety Services**

#### *Emergency*

Dial 9-1-1 in any emergency situation. Emergencies are:

- Serious medical problem (chest pain, seizure, bleeding)
- Fire (business, car, home)
- Life-threatening situations (fights, person with weapons, etc.)
- Crimes in progress (whether or not a life is threatened)

### *Non-emergency*

The Police non-emergency number is 614-889-1112. Non-emergency incidents include “cold” (not in progress) break-ins to vehicles, theft of property or vandalism. You should also use the non-emergency telephone number for intoxicated persons who are not disorderly, cars blocking the street or driveway, or non-injury auto accidents.

### **Community-Oriented Policing**

The Dublin Police practice Community-Oriented Policing (COP) believing that police and community must work in partnership to sustain an excellent quality of life. Services include:

#### *Neighborhood watch*

Used as a network between residents and officers, this program involves neighbors getting to know each other and working together to make their neighborhood safe. Officers regularly attend association meetings to introduce themselves, give safety presentations and explain police services.

#### *Vehicle lockout information*

Dublin Police continue to offer vehicle lockout assistance to anyone in Dublin. If you lock your keys in your car, call 614-889-1112.

#### *Vacation house checks*

Before going on vacation, residents may request a vacation house check. A variety of information regarding your absence will be entered into a database. As police workload permits, patrol officers will periodically check your residence for signs of criminal activity while you are away.

#### *Security survey*

The Crime Prevention section of the Dublin Police will visit your home or business and provide tips on how to better secure your possessions. An officer will walk through your home, check items such as windows and door locks and will make recommendations regarding lighting and landscaping that could help deter a criminal. You will be provided a checklist of items to periodically assess to ensure your dwelling is secure and safe.

#### *Block parent program*

The Dublin Police work directly with Dublin City Schools and Parent Teacher Organizations to establish safe houses, ideally in every neighborhood, for children to go to in case of an emergency. For more information or to become a block parent, call Sgt. Rodney Barnes in the Community Education Unit at 614-410-4805.

### *Speakers bureau*

Dublin Police offer complimentary speakers on a variety of law enforcement topics including personal safety, home security and legal issues. In addition to providing speaker services, the department may provide relevant articles on crime prevention or other law enforcement matters to your association. Please call Sgt. Rodney Barnes in the Community Education Unit at 614-410-4805 for more information.

### *Personal defense program*

Dublin Police offer modular classes providing information and demonstrations on safety and survival techniques. To request a demonstration, please call Sgt. Rodney Barnes in the Community Education Unit at 614-410-4805 for more information.

### *Cyber safety*

Cyber Safety is a program designed to teach residents about the potential dangers posed by online use. It also presents strategies for using the Internet safely. The Dublin Police offer a real-time, online demonstration to give parents and youths a firsthand look at online hazards. Please call Sgt. Rodney Barnes in the Community Education Unit at 614-410-4805 for more information.

### *Safe Escape*

Safe Escape is a program designed to educate and empower youths and parents about personal safety. The discussion of identifying dangers is amplified with the presentation of simple techniques for youths to employ if threatened. Please call Sgt. Rodney Barnes at 614-410-4805 for more information.

### **Fire Prevention**

The Washington Township Fire Department Bureau of Fire Prevention provides fire inspection and ancillary services to residents and businesses within the City of Dublin. Fire safety information, group speakers and home fire safety inspections may be obtained by contacting the Bureau of Fire Prevention at 614-652-3920.

### **Outdoor Early Warning System**

Dublin employs an outdoor early warning system that is primarily used for emergency situations such as tornado spottings. The service is tested every Wednesday at noon, except during actual periods of potential bad weather to avoid confusion. During the weekly test, sirens are activated for 30 seconds followed by the following voice message: "This is a test of the Dublin Emergency Warning System. This is only a test." This system is intended for outdoor warning only. Residents are encouraged to have a weather alert radio in their home.

## **Levels of Emergency**

In accordance with Ohio law, the City of Dublin recognizes the following emergency classifications:

- Level 1 – Conditions are hazardous; motorists should drive carefully.
- Level 2 – Motorists should drive only when necessary.
- Level 3 – Roads are closed to non-emergency travel; police may arrest motorists who are on the road unnecessarily.

During a Level 1 snow emergency, Streets and Utilities' offices will be open from 5 a.m. to 9 p.m. During Level 2 and 3 emergencies, offices will be open 24 hours and may be reached by calling 614-410-4750.

## **Traffic Enforcement**

### *Traffic Enforcement Unit*

The City's Traffic Enforcement Unit educates the community through enforcement, community meetings and communication efforts. All officers are specially trained in traffic issues and equipped with the latest speed measuring devices, including hand-held laser units, directional sensing radar units and police motorcycles.

The traffic enforcement officers are dedicated strictly to traffic issues and also participate in regional, state and federal safety campaigns such as Ohio Safe Commute, Franklin County Safe Communities Program, Franklin County DUI Task Force and the national "Click it or Ticket" seat belt campaign. The unit's goal is to reduce speeds, reduce accidents and be responsive to citizen concerns on traffic issues. Residents may request the following speed-reduction options for their neighborhood by calling Sgt. Ed Gozski in the Traffic Enforcement Unit at 614-410-4807.

### *Neighborhood Speed Watch*

Residents who live in neighborhoods perceived to have a speeding problem are eligible to participate in this educational program. The program requires that at least two adults from the association attend a radar training session with a police instructor. Upon completion of the program, residents are eligible to borrow radar equipment to use in their neighborhoods. Reminder notices regarding speed limits are sent to violators. For more information on this program, contact Sgt. Ed Gozski at 614-410-4807.

### *Speed-monitoring trailers*

Automated speed-monitoring trailers can be used to promote speed limit compliance. The trailers are battery and solar powered and display the posted speed limit and the speed of oncoming vehicles. If an approaching vehicle is exceeding the posted speed limit, the display board will start flashing the vehicle's speed as a reminder for the motorist to slow down. The unit records the number of vehicles and the speed of each vehicle. This data is used to identify any traffic-related problems. Please call the Dublin Police at 614-410-4800 for additional information or to request a speed-monitoring trailer in your neighborhood, contact Sgt. Ed Gozski at 614-410-4807.

### *StealthStats*

The Dublin Police have three speed-measuring devices called StealthStats to monitor traffic volume, average speed, high speeds and low speeds of motorists on City roadways. The StealthStat is a small fiberglass box that is inconspicuously mounted on an existing traffic sign or street sign. The box contains a radar unit and palm pilot computer that measures the speed of every vehicle approaching or receding from the radar unit.

The data collected by the computer is a true indication of the speeds in an area, because the motorists are not aware that the device is in operation.

The StealthStat collects, sorts and analyzes data and provides a variety of reports that indicate speeds in both directions in 15-minute increments throughout the day. Using this data, the Dublin Police can efficiently allocate resources and enforcement efforts to the times when they will most likely be effective in reducing speeds.

A summary of all StealthStat surveys may be viewed by visiting [dublin.oh.us](http://dublin.oh.us) and selecting the Dublin Police. Click on an individual street to see the results. If your street does not appear and you would like to have a survey conducted, please call Sgt. Ed Gozowski at 614-410-4807 to make this request.

### **Traffic Calming**

Dublin's Neighborhood Traffic-Calming Program is a proactive, community-based program designed to enhance the quality of life in Dublin neighborhoods. It is a common goal among City leaders and residents to calm traffic on local streets where speeding, accidents or non-local traffic are concerns, providing a safer environment for motorists, pedestrians and children.

Through this program residents will partner with the City of Dublin to evaluate traffic concerns in their neighborhood. While some areas in Dublin are truly in need of traffic calming, others may be addressed with solutions outside the scope of this program.

For more information contact Engineering at 614-410-4600.

## **Community Participation and Events**

### **Block Parties**

The City of Dublin offers an annual block party package to civic and homeowners' associations. Association presidents may formally reserve the block party package free of charge once a year and \$50 for the second time within a year.

Each block party package includes:

- Four 10' x 10' tents
- Two sandwich boards
- PA system
- Four barricades
- 50 chairs
- Eight tables
- Two trash bins/liners

The City will deliver and pick up the package from a pre-determined location in your neighborhood. Call Community Relations at 614-410-4545 for details.

### **Civic Association Parade Float Initiative**

The City of Dublin encourages you and your neighbors to participate in the City's St. Patrick's Day and Independence Day parades.

The City's Division of Community Relations sponsors a Parade Float Initiative which will reimburse an association up to \$150 for the cost of building a float upon verification of receipts. In addition, associations are eligible to receive one of three cash prizes for participating in the decorating contests. Float contest consists of: Best Civic Association entry, \$250; Best non-profit entry, \$250; Best commercial entry, \$250; Best Overall float, \$250. The Independence Day parade also features the "Bike Brigade" where children 13 and under can showcase their decorated bicycle.

Contact Buddy Caplinger, Events Administrator, at 614-410-4505 or visit [dublin.oh.us](http://dublin.oh.us) for more information or to receive a parade application.

### **Community Volunteerism**

The City of Dublin's volunteer program provides citizens with meaningful service opportunities that support the City's mission and operations. As a liaison to the community, the Volunteer Services Administrator serves as a referral source for teen, adult, family, group and corporate involvement. To organize a volunteer project for your association, contact the Volunteer Services Administrator at 614-410-4406 for more information and upcoming opportunities or visit [dublin.oh.us](http://dublin.oh.us) to complete and submit a volunteer application.

### **Spring Clean-up**

During Earth Week each year, civic and homeowners' associations may request to have trash bins brought into their neighborhoods for Spring Clean-up. Larger items, not appropriate for regular trash collection, can be removed during this time. Please call Public Service at 614-410-4750 for more information.

### **Community Events**

There are many community and special events hosted by the City of Dublin and other organizations throughout the year. Visit [dublin.oh.us](http://dublin.oh.us) for a complete listing of events.

#### *March*

- Dublin's State of the City Address – Dublin Municipal Building
- City of Dublin St. Patrick's Day
  - St. Patrick's Day Parade – Metro Center to The BriHi District
  - St. Patrick's Day Lion's Club pancake breakfast - Sells Middle School
  - St. Patrick's Day Four Miler – The BriHi District

#### *April*

- Dublin Kiwanis Easter Egg Hunt – Coffman Park
- Arbor Day Ceremony – site to be determined
- Dublin Celebrates Earth Week – throughout Dublin

#### *May*

- Memorial Day Parade and Observance – Historic Dublin
- Dublin Police Bike Rodeo and Open House – Dublin Justice Center
- Memorial Tournament – Muirfield Village Golf Club
- Sláinte Thursday – The BriHi District

#### *June*

- Kiwanis Frog Jump – Coffman Park
- Sundays at Scioto – Scioto Park
- Sláinte Thursday – The BriHi District

#### *July*

- City of Dublin Independence Day Celebration:
  - Sherm Sheldon Fishing Derby – DCRC
  - Independence Day Parade – Metro Center to The BriHi District
  - Canine Frisbee Disc Championship – Dublin Coffman High School
  - Concert and Fireworks– Dublin Coffman High School
  - Blarney in the Alley – The BriHi District
- Arthritis Foundation Auto Show – Metro Center
- Sundays at Scioto – Scioto Park
- Sláinte Thursday – The BriHi District

### *August*

- Dublin Irish Festival – Coffman Park
- Dub Crawl – The BriHi District
- Dublin Irish Festival Four Miler – The BriHi District
- Sundays at Scioto – Scioto Park
- Sláinte Thursday – The BriHi District

### *September*

- Pooch Pond – Dublin Community Pool South
- Touch-A-Truck – Coffman Park
- Teen Driving Roadeo – Ashland, Inc.
- Sláinte Thursday – The BriHi District

### *October*

- Halloween Spooktacular – Dublin Community Recreation Center
- Trick or Treat – throughout Dublin

### *November & December*

- Wildlight Wonderland – Columbus Zoo
- City of Dublin Tree Lighting – Historic Dublin

## **2010**

Dublin Celebrates its Bicentennial!

### **Boards and Commissions**

Dublin City Council has established advisory boards and commissions to encourage citizens to participate in Dublin government. More than 50 Dublin residents and corporate citizens participate on these boards and commissions, providing recommendations to City officials on a variety of issues.

Council reviews applications and conducts interviews with candidates as part of the selection process, which begins in the first quarter of each year. For more information or for an application, call Dublin's Clerk of Council at 614-410-4436 or visit [dublin.oh.us](http://dublin.oh.us).

### **Leadership Dublin**

Every year Leadership Dublin hosts a program designed to encourage leadership development and citizen empowerment. For additional information, call 614-761-0694 or visit [leadershipdublin.org](http://leadershipdublin.org).

## **Washington Township**

Washington Township provides fire prevention, fire suppression, emergency medical services, and education and safety programs to the City of Dublin. Each time land is annexed into the City of Dublin from an adjacent township, the Washington Township boundaries are extended so Washington Township continues to be the sole provider of fire and emergency medical services to Dublin residents.

The City and Township have an excellent working relationship. Washington Township works with the City of Dublin to determine locations of future fire stations and other Township facilities. Washington Township also contracts with the City for dispatching services. This allows for all emergency calls to be answered from one central location.

Township meetings are held the second and fourth Tuesdays of each month at the Washington Township Fire Administration Building, 6200 Eiterman Road. The meeting held the second Tuesday begins at 8 a.m. and the meeting held on the fourth Tuesday begins at 6 p.m.

### **Trustees**

Gene Bostic  
gbostic@wtwp.com  
614-889-8165

Denise Franz King  
dking@wtwp.com  
614-561-9939

Chuck Kranstuber  
ckranstuber@wtwp.com  
614-889-5109

### **Administration**

6200 Eiterman Road  
Dublin, OH 43016  
614-652-3920

Fire Chief  
Allan Woo  
awoo@wtwp.com  
614-652-3923

Fiscal Officer  
Joyce Robinson  
jrobinson@wtwp.com  
614-652-3921

Parks and Recreation  
Janell Thomas  
jthomas@wtwp.com  
614-652-3922

Public Information Officer  
Leslie Dybiec  
ldybiec@wtwp.com  
614-652-3928